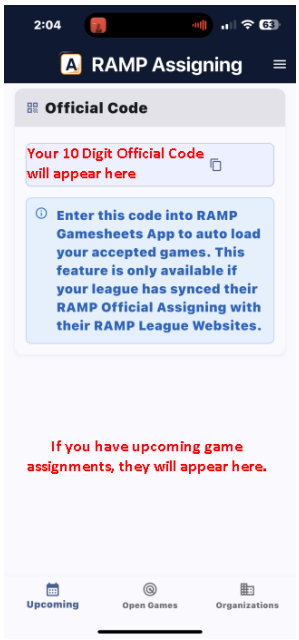
RAMP Assigning App and RAMP Gamesheets App Guide

1. Add the RAMP Assigning App and the RAMP Gamesheets App from the App Store or Google Play Store to your device.

2. Log into the RAMP Assigning App on your device using the same login as you log into RAMP Assigning using the website link on the computer.

    - Enter your email address and password used when registering to sync to the RAMP Assigning system
    - If you do not remember your password, you can reset it by using the Forgot Your Password option

    - When you log into the app on your device, it will look like this, and your 10-digit Official Account Code will appear at the top of the screen

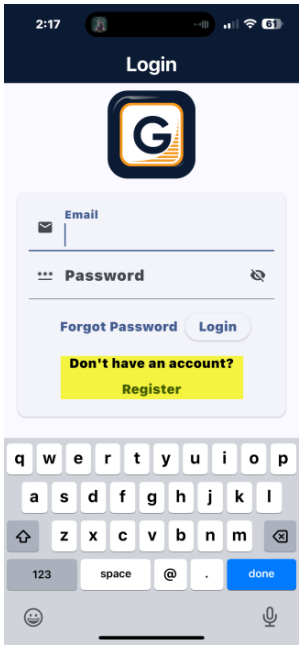


    - Once you have successfully logged into the RAMP Assigning App, the next step is to set up the RAMP Gamesheets App on your device
    - The 10-digit Official Account Code from your RAMP Assigning account will be required
    - This is found on the RAMP Assigning App or when you log into your RAMP Assigning account using the website link on your computer

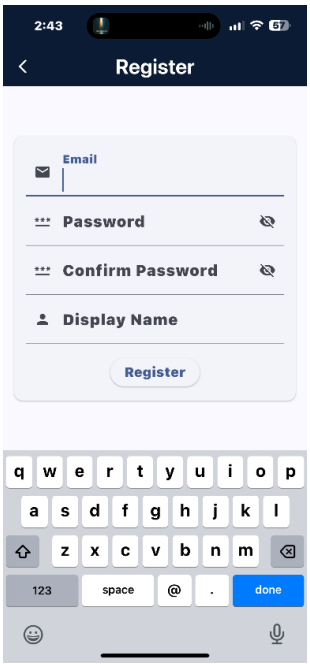
3. Create an account on the RAMP Gamesheets App

    - Click on the RAMP Gamesheets App on your device

- When the login screen appears, you will need to register for an account

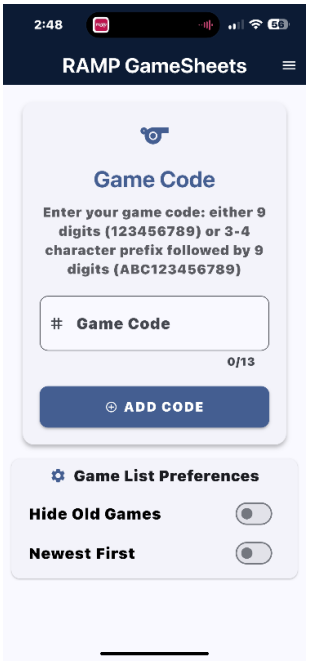


  - Click on Register, then enter your email address, password, confirm password and a display name
    - Click on the Register button

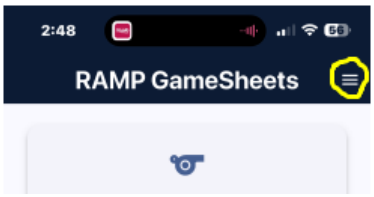


- When you have logged in, you will need to add your 10-digit Official Account Code so your game assignments will sync over from your RAMP Assigning account.
  - **If you do not add your 10-digit Official Account Code, your game assignments will not automatically sync over**
  - **Each game will need to be added manually using a Game Sheet Code found on your game assignment(s) on your RAMP Assigning account using the website link.**

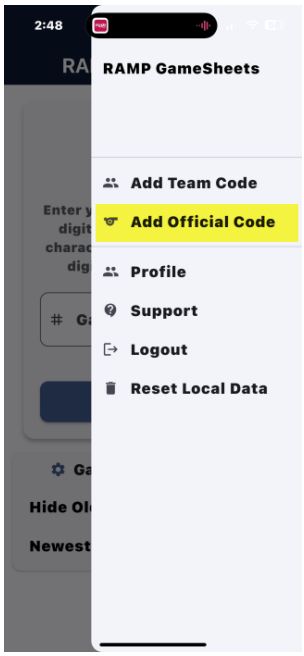
- This is what the main screen looks like when you are logged into the RAMP Gamesheets App



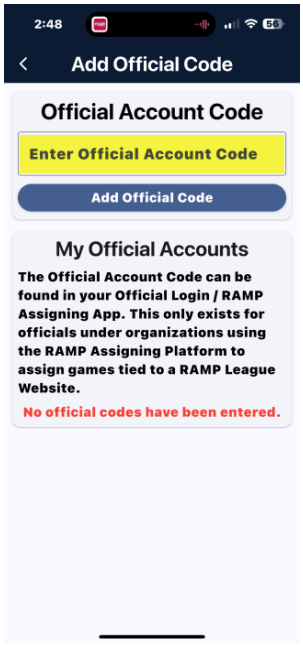
- Click on the three horizontal lines in the top right corner of the RAMP Gamesheets App to open the menu



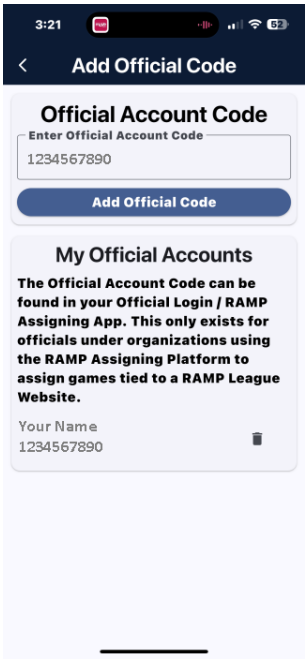
- When you click on the three horizontal lines, the menu will open
    - Click on Add Official Code



- Enter your 10-digit Official Account Code in the appropriate box and click on the Add Official Code button
    - A green box will appear indicating that your Official Code has been added
    - You may have to click done on your keyboard for the green box to be removed



- You should now see your Official Account Code and your name will be shown below



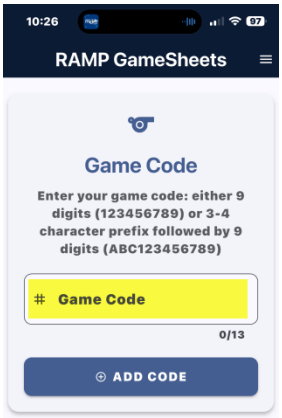
4. It may take up to 30 minutes for your game assignments to appear on your main screen once your Official Account Code has been added
    - If your game assignments do not appear on your RAMP Gamesheets App, please log out and back into the RAMP Gamesheets App to reset it.
    - Past game assignments will not sync over if you have recently added your 10-digit Official Code

How to manually add Game Assignments to the RAMP Gamesheets App

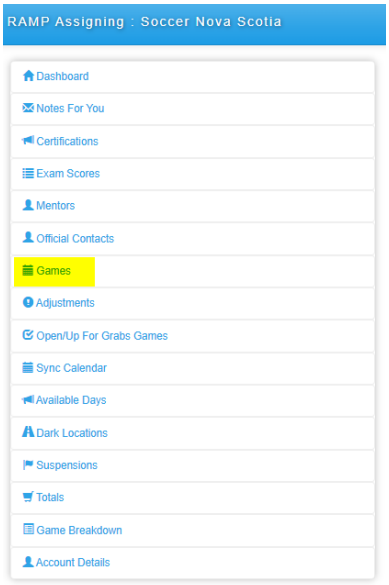
If you have not added your 10-digit Official Account Code to the RAMP Gamesheets App or your game assignments have not synced to the RAMP Gamesheets App, each game assignment may be added manually.

- **It is strongly recommended that your 10-digit Official Account Code be added to the RAMP Gamesheets App to avoid having to manually enter all game assignments**

1. Enter the **9-digit Game Sheet Code** for each Game Assignment in the # Game Code box on the RAMP Gamesheets App main screen
    - After entering the 9-digit Game Sheet Code, click the Add Code button

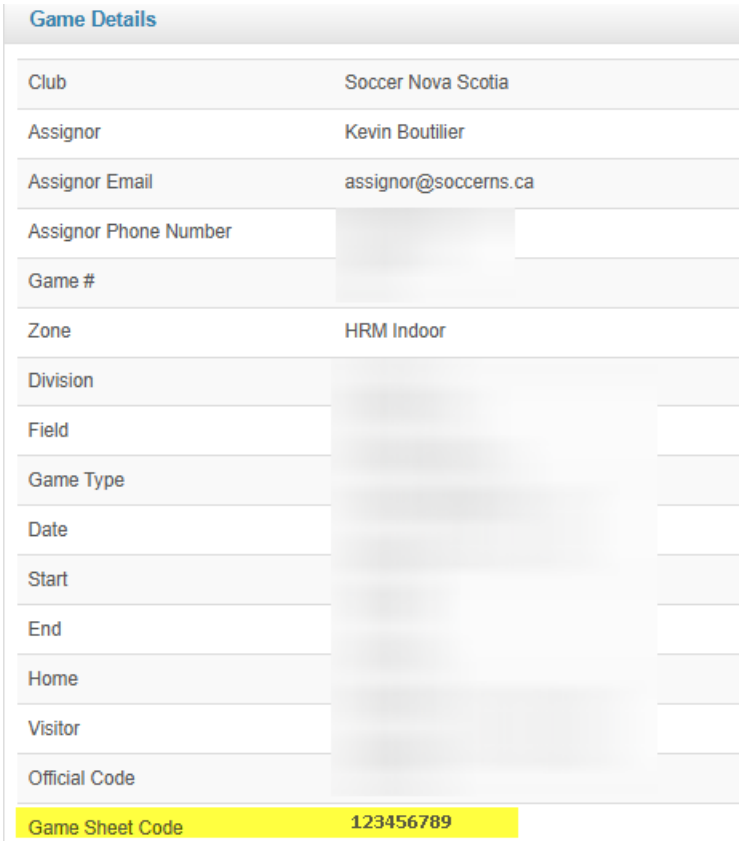


2. Each game assignment has a **9-digit Game Sheet Code** that can be entered manually into the RAMP Gamesheets App if your game assignment is not appearing on the RAMP Gamesheets App
    - The 9-digit Game Sheet Code can be found on your RAMP Assigning Account website login for each game assignment
        - Unfortunately, it does not appear in the Game Details on the RAMP Assigning App
    - Log into the RAMP Assigning website - http://soccernovascotia.rampassigning.com/
        - select Games from the left menu or using the Games button under your 10-digit Official Code on your dashboard



3. All game assignments will appear – to access the **9-digit Game Sheet Code**, click on the blue **Edit button** under Game Actions at the far right of the accepted game assignment

4. All Game Details will appear
    - The **9-digit Game Sheet Code** will be at the bottom of the Game Details box



5. Enter the **9-digit Game Sheet Code** for the game assignment into # Game Code box on the RAMP Gamesheets App main screen and click the Add Code button
    - Once the **9-digit Game Sheet Code** has been added, the game will be showing on the app to complete the game reporting

6. How to Complete Game Reporting in the RAMP Gamesheets App Guide